

**STATEWIDE**

P.O. Box 1243  
Collingwood  
VIC 3066

# APPEAL PANEL

Victorian Catholic Schools and Catholic Education Offices Agreement 2001-2003

## **APPEAL AGAINST THE DECISION OF THE PRINCIPAL REGARDING ADVANCEMENT TO LEVEL 2**

**INSTRUCTIONS and INFORMATION FOR  
APPELLANTS**

## **INSTRUCTIONS and INFORMATION FOR APPELLANTS**

- 1. A Teacher whose application for incremental advancement to Level 2 is refused by the Principal has the right to lodge an appeal to the Statewide Appeal Panel within 28 days of receipt of the Principal's decision.**
- 2. An appeal must be lodged on this proforma.**
- 3. This Appeal Proforma must be accompanied by a copy of the original Application for Advancement to Level 2 which must include:  
Section 1: Application Form for Advancement– Personal Details of the Applicant  
Section 2: Key Selection Criteria and Indicators  
Section 3: Principal's Decision**
- 4. The Appellant must provide one (1) copy of the completed Appeal Documentation to the Principal whose decision is being appealed.**
- 5. Three (3) copies of the completed Appeal Documentation must be forwarded to:  
The Chairperson  
Statewide Appeal Panel  
PO Box 1243  
COLLINGWOOD 3066**
- 6. The Chairperson will acknowledge in writing the receipt of all Appeal Documentation.**
- 7. Appeals will be dealt with in the order of receipt.**

## **PERSONAL INFORMATION**

<b>Name of Appellant:</b>
<b>Mailing Address:</b>
<b>Name of School:</b>
<b>Address of School:</b>
<b>Name of Principal:</b>
<b>Date of Receipt of Principal's Decision:</b>

*I have provided a copy of my Appeal Documentation to the Principal.*

*I acknowledge that the decision of the Statewide Appeal Panel is final and no appeal shall lie from it.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please attach additional page/s detailing the reasons for the appeal in numbered paragraphs:**